

SELF-EMPLOYMENT EARNINGS WORKSHEET

To assist you in the preparation of your T1 income tax return, we have compiled the following worksheet to report your self-employment income. Use this form to provide totals for each applicable line item.

Did you start your business in the tax year?	Yes No	If YES, please provide the start date:
Did you cease operating your business in the tax year?	Yes No	If YES, please provide the end date:
Do you use a website to generate online sales?	Yes No	If YES, please provide name(s) of website(s) and % of online sales:

Did you have CEBA loan for your business?	Yes No
If YES, did you repay it in January 2024?	Yes No
Did you receive any provincial or federal grants?	Yes No
If YES, please provide details	

Business name:	Business Number:			
Street address:	City:	Prov:	Postal code:	
GST Registrant: Yes No	Quick Method: Yes No	GST filed by Owner: Yes No		

Income: (do not include amounts from T4A)

Business		incl GST	Yes No
Professional		incl GST	Yes No
Self-employment income reported on T4A?			Yes No Partly

Cost of Goods Sold:

Opening Inventory	
Purchases	
Direct Wages	
Subcontracts	
Other Direct Costs	
Closing Inventory	

Expenses BUSINESS PORTION ONLY:

Advertising	
Meals & Entertainment	
Bad Debts	
Insurance	
Interest	
Business Tax, License, Dues	
Office	
Legal Fees	
Accounting Fees	
Management & Administration	
Rent	
Repairs & Maintenance	
Salaries, Wages, Benefits	
Property Taxes (bus. prop.)	
Travel	
Telecommunications	
Utilities (bus. prop.)	
Fuel (other than vehicle)	
Postage, Delivery, Freight	
Training	
Other	

Vehicle Operating Expenses:

Vehicle Make/Model:	
Purchase/Lease Date:	
Provide purchase docs for new vehicles Provide lease docs for new vehicle leases	

Total KM driven in year	
Business KM driven in year	
Fuel	
Interest	
Insurance	
Repairs & Maintenance	
Leasing	
Parking	

Office in Home:

Office area (sq ft)	
Total home area (sq ft)	
Expenses:	
Heat	
Electricity	
Insurance	
Maintenance	
Mortgage Interest	
Property Tax	
Other	

Partnership Information:

Partner Names and SIN:	Percent Share
	%
	%
	%
	%

Partner Specific expenses:

	\$
	\$